DEPARTMENT OF THE NAVY
NAVAL SEA SYSTEMS COMMAND
2531 JEFFERSON DAVIS HWY
ARLINGTON VA 22242-5160

IN REPLY REFER TO

NAVSEAINST 8020.18
Ser N714/873
28 Nov 00

NAVSEA INSTRUCTION 8020.18

From: Commander, Naval Sea Systems Command

Subj: TRANSPORTATION ACCIDENT PREVENTION AND EMERGENCY RESPONSE INVOLVING CONVENTIONAL DOD MUNITIONS AND EXPLOSIVES

Ref: (a) Title 49, Code of Federal Regulations
(b) DOD 4500.9-R
(c) DOD Directive 3025.1
(d) DOD Directive 6055.9
(e) OPNAVINST 5530.13B
(f) MTMC MFTRP 1B
(g) DOD Directive 5100.46
(h) DIRSSPINST 4610.1C
(i) OPNAVINST 3100.6G
(j) NAVSEA SW020-AG-SAF-010 First Revision
(k) DOT Emergency Response Guidebook
(l) OPNAVINST 3440.16C

Encl: (1) Shipping Activity Off-Station Ordnance Emergency Response Team Membership
(2) Shipping Activity Off-Station Ordnance Transportation Accident or Incident Emergency Response Check Sheet
(3) Explosive Ordnance Disposal (EOD) Locator Index
(4) Emergency Reporting/Response Telephone Numbers

1. Purpose. To reissue policies, procedures, and assign responsibilities for preventing transportation accidents and the proper emergency response measures to use when a transportation accident occurs involving Department of Defense (DOD) conventional munitions and explosives. This implements references (a), Title 49 Code of Federal Regulations, Parts 172.600 thru 606, and (b), Defense Transportation Regulation, Part II, Cargo Movement.

2. Cancellation. NAVORDCENINST 8020.4.

3. Scope. This instruction applies to all U.S. Navy shore commands and activities. The Commandant of the Marine Corps has determined that the provisions of this instruction apply to the Marine Corps. Shipments from and between contractors will be included within the scope of this instruction when applicable contracts are annotated.

4. Background. During recent years, a number of transportation accidents involving DOD munitions and explosives have demonstrated the need for better transportation accident prevention and better management of emergency response. The intent of this instruction is to provide policy and procedures to improve prevention and response. Although this instruction broadly applies to all modes of transportation, the thrust is clearly toward trucking accidents.

5. Policy

a. Navy and Marine Corps policy is to:

(1) Maintain an aggressive safety program under reference (c), Military Support to Civil Authorities (MSCA), to prevent accidents involving the transportation of DOD munitions and explosives and to minimize the damaging effects of such accidents when they occur.

(2) Respond as quickly as possible when alerted that a transportation accident involving DOD munitions or explosives requires response to protect DOD interests and/or to safeguard the public. In such cases, action will be taken promptly to prevent loss of life, injury, and property damage; to maintain security; and, to minimize public inconvenience. Resolution of internal problems will be a secondary priority. The Department of Defense, the Navy and the Marine Corps will help first and solve institutional issues later.

b. The Army Operations Center (AOC) in the Pentagon is the DOD coordination center for emergency response to transportation accidents involving DOD munitions and explosives. Therefore, if in doubt, any DOD component receiving notice of a transportation accident involving DOD munitions or explosives and requiring emergency response will immediately call the AOC, commercial (703) 528-8230, (703) 697-0218, or DSN 227-0218.

c. The Defense Transportation Tracking System (DTTS) is a Navy built and hosted system which uses satellite positioning and communication technology combined with 24-hour operations to execute its primary mission of ensuring the safe and secure movement of all DOD AA&E transported in CONUS by commercial contract trucks. It is jointly funded and receives program direction by a General/Flag officer Steering Committee. Reference (d), DOD Explosives Safety Board (DDESB) and DOD Component Explosives Safety Responsibilities, identifies DTTS as the DOD focal point for initial notification (to police, the Army Operations Center, owning military service, etc.) of accidents involving DOD AA&E. DTTS ability to execute this responsibility

relies on shipper assignment of Satellite Motor Surveillance Service (SMS), codified as a DOD transportation protective service, to shipments of AA&E as required in Table 7-1 of reference (e), DON Physical Security Instruction for Sensitive Conventional Arms, Ammunition and Explosives (AA&E). SMS is defined in different levels of detail in both Item 47 of reference (f), Military Traffic Management Command (MTMC) Freight Traffic Rules Publication No. 1B, and Appendix B of reference (e). Item 47 in reference (f) includes a requirement that every approved truck be fitted with a DTTS approved and tested satellite transceiver in turn equipped with a single stroke emergency alert feature for driver use in the event of an accident or incident. Program operations staff can be contacted at (800) 826-0794. The Program Management Office can be contacted at COMM (301) 744-6058 x174 or DSN 354-6058 X174.

d. The Navy and Marine Corps activities will maintain reliable and responsive communication networks for providing technical information (e.g., public evacuation distances, toxicity, fire hazard, protective clothing and equipment) and other assistance needed by on-scene emergency responders.

e. The Navy and Marine Corps activities will maintain good communications discipline in the aftermath of an accident to minimize interference with emergency response efforts at the scene.

f. The National Response Center (NRC), which is operated by the U.S. Coast Guard, receives reports required when dangerous goods and hazardous substances are spilled. After receiving notification of an incident, the NRC will immediately notify the appropriate Federal On-Scene Coordinator and concerned Federal agencies. Federal law requires that anyone who releases into the environment a reportable quantity of hazardous substance or material identified as a marine pollutant, must immediately notify the NRC. When in doubt whether the amount released equals the required reporting levels for these materials, the NRC should be notified. Call the NRC at (800) 424-8802. Reportable quantities can also be verified in reference (a), Part 172.101, Appendix A, Table 1 - Hazardous Substances other Than Radionuclides.

g. The arrival time of the Explosive Ordnance Disposal (EOD) Team to the scene of a munitions or explosive transportation accident will not be more than four hours from the time the responding unit receives notice of the accident.

6. Action. Navy and Marine Corps shore commands and installations will ensure their readiness to carry out the

responsibilities assigned in this instruction. The following enclosures should be helpful in establishing local procedures: enclosure (1), Shipping Activity Off-Station Ordnance Emergency Response Team Membership; enclosure (2), Shipping Activity Off-Station Ordnance Transportation Accident or Incident Emergency Response Check Sheet; enclosure (3), Explosive Ordnance Disposal (EOD) Locator Index; and enclosure (4), Emergency Reporting/Response Telephone Numbers.

7. Responsibilities

a. The Assistant Secretary of Defense (Public Affairs) (ASD PA) ensures that adequate public affairs guidance and support are available to DOD representatives and EOD units responding to munitions and explosives transportation accidents.

b. The Secretary of the Army serves as the coordinator for DOD emergency response to transportation accidents involving munitions and explosives within the Continental United States (CONUS).

c. The AOC serves as the DOD Coordination Center for DOD emergency response to transportation accidents involving munitions and explosives within CONUS with tasking authority to designate the nearest military installation to provide an officer-in-charge to the scene and to task the nearest EOD Team for assistance.

d. Overseas Commanders will implement the procedures of this directive, subject to host-nation restrictions.

e. The Naval Sea Systems Command (NAVSEA)

(1) The Naval Ordnance Safety and Security Activity (NOSSA) provides assistance to Navy and Marine Corps activities responding to munitions and explosives transportation accidents.

(2) NAVSEA 53, as CNO Executive Manager for DOD EOD Technology and Training, ensures that EOD technicians of all services are properly trained and have access to the best available EOD technology and information to eliminate the hazards from ordnance that jeopardize operations in support of the national strategy.

f. Navy and Marine Corps Installations will develop and coordinate emergency response planning within their areas of responsibility with state, local, and foreign government

officials in accordance with references (c) and (g), Foreign Disaster Relief, and maintain a 24-hour emergency telephone watch while their munitions and explosives shipments are on the road.

g. Marine Corps Systems Command, Program Manager For Ammunition as the USMC life cycle manager for ground ammunition, MARCORSYSCOM PMAM will coordinate Marine Corps post transportation emergency requirements associated with AA&E with the appropriate USMC agency, DOD agency, and external agency as required.

h. Director Strategic Systems Programs (DIRSSP) and the Navy Program Management Office Strategic Systems Programs Detachment (NAVPMOSSP-DET), Magna, Utah, will provide emergency response assistance to DOD activities responding to munitions and explosives transportation accidents involving Fleet Ballistic Missile (FBM) rocket motors (POLARIS, POSEIDON, TRIDENT) per reference (h), Emergency Response Procedures For Accidents/Incidents Involving Fleet Ballistic Missile (FBM) System Rocket Motors In-Transit.

8. Transportation Accident Prevention

a. The Military Traffic Management Command (MTMC), in close coordination with DOD components, evaluates the transportation safety programs of commercial carriers of DOD munitions and explosives. When unsatisfactory evaluation results occur, MTMC is required to:

(1) Act quickly and appropriately to ensure the safety of affected DOD munitions and explosives shipments.

(2) Notify the Federal Highway Administration (FHA), Office of Motor Carrier Safety, DOT, which is responsible for evaluating the safety programs of all commercial carriers of hazardous materials.

b. Vehicle operators for DOD munitions and explosives must meet the qualifications established by DOT, DOD and MTMC; e.g., medical, age, driving record (accidents and violations), experience (relevancy and recency), and training. Operators will carry proof of qualifications.

c. Carrier routing plans for DOD munitions and explosives shipments must comply with DOT regulations. MTMC periodically evaluates:

(1) The adequacy of the procedures used by DOD commercial munitions and explosives carriers in preparing routing plans.

(2) A sampling of actual plans.

d. Navy and Marine Corps shippers will not release hazard class/division 1.1, 1.2 and 1.3 (formerly class A and B) explosives shipments to a carrier or a driver unless the driver has a written route plan that complies with reference (a) Part 397.67 and (b).

9. Shipping Procedures

a. Shippers shall:

(1) Annotate the Description of Articles block of the original GBL, SF 1103, and a Continuation Sheet, SF 1109, or CBL in capital letters as follows:

"ACCIDENT REPORTING - CARRIER/DRIVER MUST IMMEDIATELY REPORT ALL ACCIDENTS INVOLVING AMMUNITION AND EXPLOSIVES SHIPMENTS TO ALL OF THE FOLLOWING OFFICES:

ARMY SHIPMENTS TO ALL OF THE FOLLOWING OFFICES: OPERATIONS CENTER (AOC) PENTAGON, WASHINGTON, DC, TELEPHONE (703) 528-8230; ALTERNATES ARE (703) 697-0218 AND DSN 227-0218.

SHIPPER 24-HOUR EMERGENCY TELEPHONE NUMBER: WORKING HOURS (as appropriate) NON-WORKING HOURS (as appropriate).

EMERGENCY ASSISTANCE TEAM (EAT), NAVY PROGRAM MANAGEMENT OFFICE, STRATEGIC SYSTEMS PROGRAMS DETACHMENT (NAVPMOSSPDET), NAVY PLANT BRANCH REPRESENTATIVE OFFICE MAGNA, UTAH, TELEPHONE (801) 251-4570 DURING WORKING HOURS AND (801) 250-5911 FOR NON-WORKING HOURS for Fleet Ballistic Missile (FBM) rocket motor shipments, categories 1.1, 1.2 and 1.3 (formerly class A and B) explosives shipments only.

RECEIVER/CONSIGNEE 24-HOUR EMERGENCY TELEPHONE: WORKING HOURS (AS APPROPRIATE), NON-WORKING HOURS (AS APPROPRIATE).

IF NEITHER CAN BE REACHED, CONTACT THE Deployment Support Command, MTMC, HOTLINE at (800) 524-0331.

USE MTMC HOTLINE NUMBERS TO OBTAIN SAFE HAVEN OR REFUGE INSTRUCTIONS IN THE EVENT OF A CIVIL DISORDER, NATURAL DISASTER, CARRIER STRIKE OR OTHER EMERGENCY."

(The above annotation meets reference (b) Routing Instruction Number (RIN) 114 requirements).

(2) Maintain a 24-hour emergency telephone with knowledgeable and responsible individuals (when shipments are in transit) to respond to transportation accidents involving munitions and explosives.

(3) For shipments by DOD contractors, the contractor will provide technical information to emergency response personnel when needed. Therefore, the contractor will be required to enter a telephone number on all shipping documents at which qualified personnel can be reached for this information 24 hours a day when shipments are on the road.

10. Emergency Response

a. Shipper Procedures:

(1) The Commercial Carrier is legally responsible for the safety, security, and custody of all shipments until accepted by the consignee, and is responsible to the government to the extent of the terms, conditions and instructions imposed by the GBL or CBL. Therefore, upon notification of an accident involving DOD munitions or explosives, immediately establish whether or not the carrier or the on-scene emergency responders have requested DOD assistance.

(2) If assistance has been requested or is otherwise deemed appropriate to protect DOD interests or to safeguard the public, designate an individual to establish and maintain voice communications with on-site civilian officials to assess the situation and provide accurate information and recommendations (e.g., public evacuation distances, toxicity, fire hazard, and protective clothing and equipment).

(3) Simultaneously notify the AOC at (703) 528-8230. Alternates are (703) 697-0218 or DSN 227-0218

(4) Notify the Naval Ordnance Safety and Security Activity (NOSSA):

During working hours call: (Primary) Ordnance Transportation Policy Office (N714)
(DSN) 354-6055/6056 extensions 109, 110 or 190

(Comm) (301) 744-6055/6056 extensions 109, 110 or 190

After working hours call:
NOSSA Command Duty Officer (240) 460-5569 (Cell No.)
(301) 409-9007 (Pager)

(5) Marine Corps shipping activities inform Headquarters

Marine Corps. During working hours call:

Traffic Management Branch (LFT-1)
(DSN) 225-7930

(Comm) (703) 695-7930/8128

After working hours:
Marine Corps Command Center
(DSN) 225-7366
(Comm)(703) 695-7366

(6) Continue military assistance and provide status to NOSSA (N714) and Headquarters, Marine Corps (HQMC) (if Marine Corps shipper) as soon as additional information becomes available.

(7) Notify appropriate Area Commanders/Principal Planning Agents as required by reference (b). Submit message reports in accordance with reference (i), Special Incident Reporting, and reference (j), Navy Transportation Safety Handbook For Ammunition, Explosives and Related Hazardous Materials. When in doubt of these reporting requirements, submit an Operational Report (OPREP) 3. Area Commanders and Principal Planning Agents must be information addressees on an OPREP 3 or Unit Situation Report (UNIT SITREP). See references (k), DOT Emergency Response Guidebook, and (l), DON Civil Emergency Assistance Program.

b. For contingencies involving emergencies when shipping papers are not accessible and the identity of the DOD munitions and explosives cannot be determined, the following guidance will apply:

(1) In these cases, on-site civil emergency responders may contact the Chemical Transportation Emergency Center (CHEMTREC) at commercial 1 (800) 424-9300; for calls originating in the District of Columbia (DC) or outside the continental U.S., call CHEMTREC on commercial (202) 483-7616.

(2) CHEMTREC immediately patches the callers into the AOC.

c. AOC Procedures. If on-site assistance has been requested or is otherwise deemed appropriate, the AOC is required to:

(1) Determine the nearest military installation to the accident scene.

(2) Request the applicable military department to task the military installation nearest the accident scene to respond

to the accident site and provide required on-site assistance and support.

(3) Alert and task the appropriate EOD unit to respond, when necessary.

(4) In cases involving a spill or if a reportable quantity of a hazardous substance is released into the environment, the NRC must be contacted immediately. Call the NRC at 1 (800) 424-8802.

(5) Maintain response coordination for all Army originated shipments. Response coordination for Navy and Marine Corps originated shipments are addressed in paragraph (g) below.

(6) The AOC may pass the coordination function to the appropriate military department that originated the shipment when the following events have occurred:

(a) The AOC has received notification of an emergency involving conventional DOD munitions and explosives.

(b) The AOC has notified the nearest EOD unit and the military departments having the nearest installation that will provide the on-site support required.

(c) If the shipment has been identified as being of Navy, Marine Corps or Air Force origin, the AOC may transition the response coordination function to the designated center for ammunition and explosives transportation accidents. For Navy and Marine Corps originated shipments use the Naval Command Center at commercial (703) 695-0231/2 or DSN 225-0231. For Air Force originated shipments use the Air Force Operations Center at commercial (703) 697-6103/4 or DSN 227-6103/4.

d. The procedures are as follows for the Navy and Marine Corps installation first responding to the accident:

(1) Be prepared, at all times, to dispatch a designated military representative, in uniform, directly to the scene of a munitions or explosives transportation accident. That individual will serve as the DOD Officer-In-Charge. This person will remain in charge of military activities at the scene until relieved by a more competent military authority and as the point of contact for other DOD teams preparing to respond. Each installation shall develop local written instruction assigning responsibilities and addressing emergency response procedures. The instruction must also address the need to coordinate response effort with local, state and municipal law enforcement and emergency response

officials. Memorandums of Understanding or Memorandums of Agreement should be developed accordingly.

(2) Provide communications, public affairs, security, and legal support as a part of the DOD response to accidents.

(3) Ensure that a military representative proceeds to the scene of an accident in a safe and expeditious manner. The fastest mode of transportation shall be used relative to ease of access to the on-scene situation.

(4) Establish and maintain adequate relationships with local fire, police and rescue units concerning emergency response location, crowd control or evacuation, and other types of mutual aid and assistance.

e. NOSSA Assistance During Normal Working Hours. Upon notification of a transportation emergency involving conventional DOD munitions and explosives, the NOSSA Ordnance Transportation Policy Office (N714) must:

(1) Accurately record information as received.

(2) Ensure that the AOC is aware of the accident.

(3) Notify the following:

(a) NOSSA chain of command

(b) Headquarters Program Manager of the affected munitions.

(c) Ensure that Explosive Ordnance Disposal has been notified.

(d) Executive Assistant to the Commander, Naval Sea Systems Command, who will notify the Commander, Naval Sea Systems Command. Ensure that the NAVSEA Public Affairs Office has also been notified.

(e) Consult with representatives from the affected Munitions Program Office, Safety Office, Explosive Ordnance Disposal Program Office, Ammunition Systems Group, and others as appropriate.

(f) Provide assistance to emergency responders as required. Assistance should be directed toward insuring the expeditious dispatch of an appropriate military representative, regardless of service, and ensure on-scene EOD presence as required.

(g) Coordinate notification of external commands, i.e., Chief of Naval Operations (CNO), Headquarters Marine Corps (HQMC), Military Traffic Management Command (MTMC), Naval Supply Systems Command (NAVSUP), Chief of Information (CHINFO), and others as appropriate.

(h) Continue to monitor the clean-up operations until the emergency situation has been effectively resolved.

f. NOSSA Assistance After Normal Working Hours. Upon notification of an emergency involving conventional DOD munitions and explosives, the NOSSA Duty officer shall:

(1) Accurately record information as received.

(2) Ensure that the AOC is aware of the accident.

(3) Notify the Ordnance Transportation Policy Office (N714).

(4) Notify others per NOSSA Duty Officer's standing orders.

g. DIRSSP Assistance. DIRSSP has a functioning Emergency Assistance Team (EAT) located at NAVPMOSSP-DET, Magna, Utah, which provides on-site emergency expertise and assistance to emergency responders when FBM rocket motors (POLARIS, POSEIDON, TRIDENT) are involved in a transportation accident. The EAT is comprised of government and contractor technical and transportation personnel who are knowledgeable in the functioning and make up of FBM Motors and specialized transportation equipment. The EAT maintains a complete rocket motor emergency tool kit and an emergency telephone that is maintained 24 hours a day by personnel thoroughly indoctrinated in the procedures to follow when notified of an FBM rocket motor accident. The EAT emergency telephone numbers are (801) 251-4570/4204 during working hours and (801) 250-5911 during non-working hours. Primarily taking into account the severity of the emergency situation, damage to the rocket motor and consultation with on-site emergency responders, the EAT decides whether to go to the scene of an accident or provide emergency assistance via the telephone.

h. Public Affairs. The nearest military installation should be prepared to provide public affairs support to the accident site to allow DOD emergency response personnel to accomplish their mission without delay. Public Affairs guidance for shipping services should be obtained from the CHINFO in the Pentagon, through the AOC or other designated military department

coordination center. The Navy Public Affairs Office in the Pentagon is the CHINFO at DSN 227-7391/5342 or commercial (703) 697-7391/5342. Within the constraints of safety, security, and time, the press should be allowed to take pictures (photographs of classified cargo are not permitted) and possibly interview the DOD Officer-In-Charge. A "response to query" approach providing confirmed factual information will usually suffice. Common sense is the general rule.

11. Accident Site Cleanup. The DOD Officer-In-Charge and the local civilian emergency response officials will coordinate the clean up procedures in the safest and most expeditious manner. The DOD EOD personnel will certify the munitions or explosives safe for movement. Transportation of the affected munitions to the DOD directed inspection installation will be coordinated by the DOD Officer-In-Charge, the carrier and the local civil emergency response officials. Loading and securing of the affected munitions onboard the transportation vehicle will be directed by the DOD Officer-In-Charge.

12. Accident Investigation. NOSSA and the affected Navy and Marine Corps commands will be prepared to participate in any investigations ordered by DOD, DOT, NTSB (National Transportation Safety Board), state and/or municipal investigative bodies.

13. Implementation. Commanders and Commanding Officers will take action to insure that the directions contained in this instruction are implemented immediately.

G. P. NANOS, JR.

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SHIPPING ACTIVITY OFF-STATION ORDNANCE EMERGENCY RESPONSE TEAM MEMBERSHIP

This enclosure provides a recommended membership, along with required actions of an emergency response team responding to conventional AA&E emergencies. A team must be established within each installations capabilities, to provide assistance to the Commander in the event of an AA&E emergency. Communications may be difficult at the actual accident site. When possible, communications should be coordinated through one command representative. Guidelines are provided as follows:

Commander	-	Establishes liaison with: AOC NOSSA Ordnance Transportation Office (During duty hours) & NOSSA Duty Officer (During nonworking hours) Area Commander Marine Corps shipping activities who will inform Headquarters Marine Corps (See paragraph 10(a)(5) Governor's State Disaster Office State Police Mayor's Office and/or County Government.
Chief of Staff/ Executive Officer	-	Coordinates team effort Prepares Operational Report (OPREP-3), Reference (i) or Unit Situation Report (UNIT SITREP), as appropriate Assists Commanding Officer.
EOD Officer	-	Advises Commanding Officer on explosives hazards. Conducts liaison with on-site EOD team for disarming.
Public Affairs Officer	-	Prepares media release through CHINFO and Public Affairs Field Offices.
Transportation Officer/ Traffic Manager/	-	Provides complete and accurate details of load and ordnance cargo

Supply (Shipping) Officer		if a GBL or CBL is not available on site. Prepares Motor Vehicle Mishap Report per NAVSEA SW020-AG-SAF-010, First Revision. Coordinates with EOD and safety officers.
Security officer	-	Establishes liaison with local law enforcement officials on load safeguarding procedures.
Chemist	-	Identifies composition of material and associated hazards.
Environmental Staff	-	Identifies environmental hazards.
Fire Chief	-	When requested, establishes liaison with the local fire department on fire fighting techniques.
Medical Officer	-	Advises on trauma care; identifies symptoms and effects of toxins.
Weapons Officer/ Marine Corps Ammunition and Ordnance Officers	-	Provides details and configuration of shipped item.
Explosives Safety Officer	-	Identifies explosive limits and handling hazards; provides evacuation advice. Coordinates with EOD Officer to preclude providing conflicting advice.

SHIPPING ACTIVITY OFF-STATION ORDNANCE TRANSPORTATION ACCIDENT OR INCIDENT EMERGENCY RESPONSE CHECK SHEET

This information is to be obtained by the person manning the 24-hour emergency response telephone at the shipping activity (as required by paragraph 2-10.4 of reference (j) whenever notified of an accident or incident involving ordnance in transit. If the shipper is not available for any reason, NOSSA Headquarters personnel will assume responsibility.

Part I. Information to be obtained:

Accident reported by:_____
NAME ACTIVITY PHONE

Location:_____
ON ROUTE # MILES FROM

_____
DIRECTION FROM LANDMARK

Closest town:_____
NAME STATE

Vehicle identification:_____
TRUCKING/RAIL CO

_____
TRAILER/RAIL CAR# TRACTOR #

Driver's name:_____

Date & time:_____
OF ACCIDENT OF THIS REPORT

Notification to local authorities:

Police notified?	_____	_____	_____
	YES	NO	ON-SITE
Firefighters notified?	_____	_____	_____
	YES	NO	ON-SITE
Ambulance requested?	_____	_____	_____
	YES	NO	ON-SITE

Enclosure (2)

Authorities indicate need for EOD assistance?

_____ _____ _____

YES NO ON-SITE

Nature of accident and how it occurred:_____

_____

_____

_____

_____

_____

_____

Fire or extent of damage:

_____

_____

_____

_____

_____

Injuries reported:

_____

_____

_____

_____

Information on local police if available:

_____

_____

_____

Dispatcher's location:_____

_____

_____

Phone number:_____

_____

Inform caller that important information about the shipment (e.g., type and weight of explosives) is available from the GBL or CBL. A copy should be in a holder mounted on the inside of the driver's door or on the driver's seat. Another copy should be in a plastic bag attached to the rear of the trailer floor marked "Shipping Papers". If the caller can quickly locate the shipping papers, obtain the data below. Otherwise, get the data from your own files and make it available to all concerned as soon as possible.

GBL or CBL
number:_____

Issuing activity:_____

Type of ammunition and or explosives: _____

Hazard class/division of explosives_____
_____

Total net explosive weight: _____ No. of packages /unit loads:_____

Naval Ammunition Logistics Code (NALC) or Department of Defense Identification Code (DODIC):

Origin:_____ Destination: _____

Notify Command Duty Officer(CDO)/Officer of the Day (OOD) and recall duty EOD personnel: _____

Part II. Emergency actions to be initiated by the CDO/OOD (As action is completed, check off on line provided):

Notify AOC:_____

Notify Commanding Officer and the members of the Command's Off Station Emergency Response Team (ERT):_____

Public safety isolation and evacuation distances are cited in the current edition of reference (k). For explosive class/divisions 1.1, 1.2, 1.3, 1.5 or 1.6, refer to Guide 112. For explosives class/division 1.4, refer to Guide 114.

Locate accident site on map or road atlas:_____

Assist the AOC in determining the nearest military activity regardless of service, as required:_____

If requested, assist the AOC in notifying the closest EOD detachment (regardless of service), by using the phone number given in the EOD Locator Index at enclosure (3) - The number listed is the designated 24-hour telephone for the unit itself or for the activity which will take responsibility for contacting the EOD unit: _____
_____

Maintain an effective communications link with the point of contact at the sight of the emergency:_____
_____

Obtain additional information on present status at accident site:_____

_____

_____

_____

Notify NOSSA during normal working hours:

(Primary) Ordnance Transportation Office (N714)
(DSN) 354-6055/6056 x 109, x110, or x190
(Comm) (301) 744-6055/6056

After working hours: Notify NOSSA Command Duty Officer
Cell No. (240) 460-5569 or pager
(Comm) (301) 409-9007

If a Marine Corps shipment is involved, also notify HQMC during normal working hours: Traffic Management Branch (LFT-1)
(DSN) 225-7930
(Comm) (703) 695-7930/8128

After working hours: Notify Marine Corps Command Center
(DSN) 225-7366
(Comm) (703) 695-7366

Notify CNO Duty Officer: (DSN) 225-0231
(Comm) (703) 695-0231

Notify the installation public affairs officer.

Notify your designated Area Commander or Principal Planning Agent IAW reference (l).

Initiate appropriate priority message reports IAW, reference (j).

Accidents involving death, injury or media interest should be reported by an OPREP-3 message.

EXPLOSIVE ORDNANCE DISPOSAL (EOD) LOCATOR INDEX				
STATE	SVC BR	UNIT	*24 HR DSN TEL NO	*24 HR COM NO
ALABAMA	ARMY	722d Ord Co (EOD) Anniston AD	571-1477	(256) 235-1477
ARIZONA	AF	355 CES/CED Davis-Monthan AFB	228-7400	(520) 228-7400
ARIZONA	AF	56 CES/CED Luke AFB	896-5800	(623) 856-5800
ARIZONA	MC	EOD MCAS Yuma	951-2303	(520) 341-5184
ARIZONA	MC	MWSS 371 MWSG 373D MAW	951-2303	(520) 341-2788
ARKANSAS	ARMY	752d Ord Co (EOD) Pine Bluff Ars	966-1850	(870) 534-1850
ARKANSAS	AF	314 CES/CED Little Rock AFB	731-3200	(501) 988-3200
CALIFORNIA	NAVY	OIC EODMU THREE DET Pt Magu	351-8841	(805) 989-7315
CALIFORNIA	NAVY	COMEODGRU ONE San Diego	*577-0723	*(619) 437-0727
CALIFORNIA	NAVY	CO TEU ONE San Diego	*524-6668	*(619) 524-6669
CALIFORNIA	NAVY	CO EODMU THREE San Diego	577-2906	(619) 437-2906
CALIFORNIA	NAVY	CO EODMU SEVEN San Diego	*526-5401	*(619) 556-5402
CALIFORNIA	NAVY	OIC EODMU THREE DET SW SD	735-0480	(619) 545-0480
CALIFORNIA	NAVY	OIC EODMU THREE DET China Lk	437-2303	(619) 939-2646
CALIFORNIA	ARMY	710th Ord Co (EOD) NSBSD	553-8500	(619) 553-8500
CALIFORNIA	ARMY	759th Ord Co (EOD) Ft Irwin	470-4092	(760) 380-4092
CALIFORNIA	ARMY	787TH Ord Co (EOD) Moffit Flield	359-8301	(650) 603-8301
CALIFORNIA	AF	9 CES/CED Beale AFB	368-5700	(530) 634-5700
CALIFORNIA	AF	95 CEG/CED Edwards AFB	527-3040	(661) 277-3040
CALIFORNIA	AF	30 CES/CED Vandenberg AFB	276-9961	(805) 605-9961
CALIFORNIA	MC	EOD MCAS Miramar San Diego	267-7696	(619) 577-7800
CALIFORNIA	MC	MWSS 373 MCAS Miramar SD	267-7696	(619) 577-7800
CALIFORNIA	MC	NWSS 374 MWSG 37 3D MAW	957-7215	(760) 830-6885
CALIFORNIA	MC	EOD PLT H&HS Co 7th ESB	365-6470	(760) 725-6468
CALIFORNIA	MC	MCAGCC O&T EOD 29 Palms	957-7215	(760) 830-6885
CALIFORNIA	MC	Ops & Tng EOD Camp Pendleton	365-5498	(760) 725-6325
CALIFORNIA	MC	MCAS EOD Camp Pendleton	365-2541	(760) 725-4814
CALIFORNIA	MC	EOD MWSS 372 Camp Pendleton	365-2541	(760) 725-4814
COLORADO	ARMY	764TH Ord Co (EOD) Ft Carson	691-2643	(719) 526-2643
FLORIDA	NAVY	CO NAVSCOLEOD Eglin AFB	*872-3183	*(904) 882-4494
FLORIDA	NAVY	OIC EODMU SIX DET Mayport	960-5401	(904) 270-5402
FLORIDA	NAVY	OIC EODMU SIX DET Panama City	436-4278	(904) 234-4316
FLORIDA	ARMY	766th Ord Co (EOD)Canaveral	467-9951	(407) 853-9951
FLORIDA	ARMY	767th Ord Co (EOD) Canaveral	467-9952	(407) 853-9952
FLORIDA	AF	Det 1 823 RHS/CEOD Tyndall	523-8764	(850) 283-8788
FLORIDA	AF	325 CES/CED Tyndall AFB	523-2155	(850) 283 2155
FLORIDA	AF	96 CES/CED Eglin AFB	875-4020	(904) 883-4020
FLORIDA	AF	16 CES/CED Hurlburt Field	579-7193	(850) 884-7193
FLORIDA	AF	45 CES/CED Patrick AFB	854-7001	(407) 494-7001
GEORGIA	NAVY	OIC EODMU SIX DET Kings Bay	573-2546	(912) 673-2550
GEORGIA	ARMY	52d Ord Group (EOD) Ft Gillem	797-3333	(404) 362-3333
GEORGIA	ARMY	184th Ord Bn (EOD) Ft Gillem	797-5225	(404) 362-5225
GEORGIA	ARMY	723d Ord Co (EOD) Ft Gillem	797-5436	(404) 362-5436
GEORGIA	ARMY	789th Ord Co (EOD) Ft Benning	835-4154	(706) 545-4154
			*=Daytime Only	

GEORGIA	ARMY	38th Ord Co (EOD) Ft Stewart	870-6529	(912) 767-6529
GEORGIA	AF	347 CES/CED Moody AFB	460-3501	(912) 257-3501
HAWAII	NAVY	OIC EODMU THREE DET MIDPAC	*(315)474-3614	*(808) 474-3615
HAWAII	AF	15 CES/CED Hickam AFB	448-6900	(808) 449-6901
HAWAII	MC	HQBN EOD Officer Kaneohe Bay	457-7112	(808) 257-3677
HAWAII	MC	H&S Co CSSG3 Kaneohe Bay	457-7112	(808) 257-3677
HAWAII	MC	EOD Airfield & Harbor Ops	457-7112	(808) 257-3677
IDAHO	AF	366 CES/CED Mountain Home	728-5800	(208) 828-6252
INDIANA	NAVY	OIC EODMU TWO DET Crane	482-1222	(812) 854-1225
KANSAS	ARMY	774th Ord Co (EOD) Ft Riley	856-3313	(785) 239-3313
KENTUCKY	ARMY	703d Ord Co (EOD) Ft Knox	464-5631	(502) 624-5631
KENTUCKY	ARMY	717th Ord Co (EOD) Ft Campbell	635-3824	(270) 798-3824
LOUISIANA	ARMY	705th Ord Co (EOD) Ft Polk	863-5505	(318) 531-5505
LOUISIANA	AF	2 CES/CED Barksdale AFB	781-2151	(318) 456-2151
MARYLAND	ARMY	55th OD Co (EOD) Andrews AFB	656-6035	(703) 806-6034
MARYLAND	ARMY	749th Ord Co (EOD) Andrews AFB	857-6218	(301) 981-6218
MARYLAND	ARMY	744th Ord Co (EOD) Ft Meade	923-9770	(301) 677-9770
MARYLAND	NAVY	CO NAVEODTECHDIV Indian Head	354-6800	(301) 744-6800
MARYLAND	NAVY	OIC NAVSCOLEOD DET IH	354-4598	(301) 744-4598
MICHIGAN	ARMY	75th Ord Co (EOD)	273-6158	(810) 307-6158
MISSISSIPPI	ARMY	704th Ord Co (EOD) Camp Shelby	921-1745	(601) 583-1745
MISSOURI	ARMY	763rd Ord Co (EOD) Ft Leonard W	581-2818	(573) 596-2818
MISSOURI	AF	509 CED/CED Whiteman AFB	975-3778	(660) 687-3778
MONTANA	AF	341 CES/CED Malmstrom AFB	632-3801	(406) 731-3801
NEVADA	NAVY	OIC EODMU ELEVEN DET Fallon	890-2714	(702) 426-2715
NEVADA	AF	99 CES/CED Nellis AFB	682-2446	(702) 652-2446
NEW JERSEY	NAVY	OIC EODMU TWO DET Earle	449-2122	(908) 866-2491
NEW JERSEY	ARMY	63rd Ord Bn (EOD) Ft Dix	944-5940	(609) 562-3542
NEW JERSEY	ARMY	760th Ord Co (EOD) Ft Dix	994-4250	(609) 562-4250
NEW JERSEY	ARMY	754th Ord Co (EOD) Ft Monmouth	992-7055	(732) 532-7055
NEW MEXICO	ARMY	21st OD Co (EOD) Kirtland AFB	263-7260	(505) 853-7260
NEW MEXICO	ARMY	734th Ord Co (EOD) WSMR	258-1234	(505) 678-1234
NEW MEXICO	AF	27 CE/CED Cannon AFB	681-2253	(505) 784-2253
NEW MEXICO	AF	49 CES/CED Holloman AFB	572-7575	(505) 572-7575
NEW MEXICO	AF	377 CEG/CED Kirtland AFB	246-3777	(505) 846-3777
NEW MEXICO	AF	377 CED/CED Kirtland AFB	246-3777	(505) 846-3777
NEW YORK	ARMY	726th ord Co (EOD) Ft Drum	341-4045	(315) 772-4045
NO CAROLINA	ARMY	18th Ord Co (EOD) Ft Bragg	236-5651	(910) 436-5651
NO CAROLINA	AF	4 CES/CED Seymour JohnsonAFB	722-2000	(919) 722-2000
NO CAROLINA	MC	EOD H&HS PSC 8003 Cherry Pt	582-3432	(252) 466-2901
NO CAROLINA	MC	HQSVC Co 8th ESB 2nd FSSG	751-5419	(910) 451-1444
NO CAROLINA	MC	CBIRF EOD II MEF Camp Lejeune	751-9069	(910) 451-5480
NO CAROLINA	MC	H&SPT Bn MCB Camp Lejeune	750-0558	(910) 450-0382
NO CAROLINA	MC	NWSS 271 NWSG 27 Cherry Pt	582-3432	(252) 466-2901
NO CAROLINA	MC	EOD MWSS 272 Jacksonville	750-6535	(910) 450-6816
NO CAROLINA	MC	MWSS 274 MWSG 27 Cherry Pt	582-3432	(252) 466-2901
NO DAKOTA	AF	5 CES/CED Minot AFB	453-3101	(701) 723-3101
OHIO	ARMY	731st Ord Co (EOD) WPAT AFB	787-4536	(937) 257-4536
OKLAHOMA	ARMY	761st Ord Co (EOD) Ft Sill	639-8888	(580) 442-8888
PENNSYLVANIA	ARMY	62d Ord Co (EOD) Toolele Army D	790-2962	(435) 833-2962
PENNSYLVANIA	ARMY	756th Ord Co (EOD) FTIG	491-2811	(717) 861-2811
RHODE ISLAND	NAVY	OIC EODMU TWO DET Newport	920-4882	(401) 832-2706

SO CAROLINA	NAVY	CO EODMU SIX No Charleston	*563-0523	(843) 743-0524
SO CAROLINA	NAVY	CO EODMU TWELVE No Charles	*563-9641	*(843) 743-9642
SO CAROLINA	AF	20 CES/CED Shaw AFB	895-2000	(803) 895-2000
SO CAROLINA	MC	EOD H&HS MCS Beaufort	335-7513	(228) 522-7565
SO CAROLINA	MC	EOD MWSS 273 MCAS	335-7513	(228) 522-7565
SO DAKOTA	AF	28 CES/CED Ellsworth AFB	675-3800	(605) 385-3800
TEXAS	NAVY	OIC EODMU SIX DET 2&4 Inglside	*776-4402	*(512) 776-4403
TEXAS	ARMY	47th Ord Co (EOD) Ft Hood	737-2929	(254) 287-2309
TEXAS	ARMY	79th Ord Bn (EOD) Ft S Houston	471-1308	(210) 221-1308
TEXAS	ARMY	741st Ord Co (EOD) Ft Bliss	978-8905	(915) 568-8703
TEXAS	ARMY	797th Ord Co (EOD) Ft S Houston	471-1004	(210) 221-1004
TEXAS	AF	7 CES/CED Dyess AFB	461-1921	(915) 696-1922
TEXAS	AF	37 CES/CED Lackland AFB	473-4225	(210) 671-4225
UTAH	AF	75 CEG/CED Hill AFB	777-3006	(801) 777-3007
VIRGINIA	NAVY	OIC EODMU TWO DET Dahlgren	249-8291	(540) 653-8292
VIRGINIA	NAVY	OIC EODMU TWO DET Norfolk	565-2750	(757) 445-2750
VIRGINIA	NAVY	COMEODGRU TWO Norfolk	253-8452	(757) 464-8452
VIRGINIA	NAVY	OIC EODMU TWO DET Yorktown	953-4676	(757) 887-4677
VIRGINIA	NAVY	CO EODTEU TWO Ft Story	253-8452	(757) 464-8452
VIRGINIA	NAVY	CO EODMU TEN Ft Story	*438-7448	*(757) 422-7936
VIRGINIA	ARMY	737th Ord Co (EOD) Ft Belvoir	655-5006	(703) 805-5006
VIRGINIA	AF	1 CES/CED Langley AFB	574-5411	(757) 746-5411
VIRGINIA	MC	EOD Operation Div C0323	278-5314	(703) 784-5204
VIRGINIA	MC	EOD Ops Div MCB Quantico	278-5314	(703) 784-5204
WASHINGTON	NAVY	CO EODMU ELEVEN Oak Harbor	*820-3634	*(360) 257-4468
WASHINGTON	NAVY	CO EODMU SEVENTEEN Oak H	*820-5377	*(360) 257-4572
WASHINGTON	NAVY	OIC EODMU ELEVEN DET Bangor	744-4864	(360) 396-4800
WASHINGTON	ARMY	3d Ord Bn (EOD) Ft Lewis	357-1971	(253) 967-1971
WASHINGTON	ARMY	707th Ord Co (EOD) Ft Lewis	357-5507	(253) 967-5507
WASHINGTON	ARMY	53d Ord Co (EOD) Yakima TNGC	638-3375	(509) 577-3375
WISCONSIN	ARMY	789th Ord Co (EOD) Ft McCoy	280-3316	(608) 388-3316

EMERGENCY REPORTING/RESPONSE TELEPHONE NUMBERS

Organization	Telephone Numbers
1. Army Operations Center (AOC)	DSN 227-0218 or Comm (703) 528-8230 or (703) 697-0218
2. Defense Transportation Tracking System (DTTS)	Operations: Comm 1 (800) 826-0794 PMO: DSN 354-6058 X174 or Comm (301) 744-6058 X174
3. National Response Center (NRC)	Comm 1 (800) 424-8802
4. Emergency Assistance Team (EAT), Navy Program Management Office Strategic Systems Programs Detachment (NAVPMOSSPDET)	Working Hours: Comm (801) 251-4570/4204 Non-Working Hours: (801) 250-5911
5. Deployment Support Command, Military Traffic Management Command (MTMC)	Comm 1 (800) 524-0331
6. Naval Ordnance Safety and Security Activity (NOSSA), Ordnance Transportation Policy Office	Working Hours: DSN 354-6055/6056 X109, 110 or 190 or Comm (301) 744-6055/ 6056 X 109, 110, or 190 Non-Working Hours: CDO Cell No. (240) 460-5569 or Pager (301) 409-9007
7. Headquarters Marine Corps	Working Hours: Traffic Management Branch (LFT-1) DSN 225-7930 or Comm (703) 695-7930/8128 Non-Working Hours: Command Center DSN 225-7366 or Comm (703) 695-7366
8. Chemical Transportation Emergency Center (CHEMTREC)	Comm (800) 424-9300 or (703) 527-3887
9. Naval Command Center	DSN 225-0231 or Comm (703) 695-0231/2

Organization	Telephone Numbers
10. Air Force Operations Center	DSN 227-6103/4 or Comm (703) 697-6103/4
11. Navy Public Affairs Office (CHINFO)	DSN 227-7391/5342 or Comm (703) 697-7391/5342