



*CNRMA Regional Engineer
Support Agreements /
Transfer of Class I and 2 Real
Property*

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COMNAVREG MIDLANT INST 4000.2, dtd 24 APR 03



- **Promulgates standardized Base Operating Support (BOS) provided by COMNAVREG MIDLANT Installation Commanders (ICs)**
- **Purpose is to establish a standardized baseline document to replace existing non-reimbursable Support Agreements (SAs) between the installations and tenants.**



Encl (1) - BOS Specific Provisions



- Establishes the standard for normal and routine BOS services for each function/sub-function of the 7 Core Business Areas
- Services provided above the standard levels will require reimbursement and the establishment of a SA



Core Business Areas



- **Airfield Operations**
- **Seaport Support**
- **Other Mission Support**
- **Community Support (QOL)**
- **Facility Management**
- **Public Safety**
- **Command Support**



Encl (2) - Table of Services and Providers



- **Identifies service provider, Program Manager (PM) or IC, for each core business area function**
- **Tenants or supported activities requiring services beyond these levels must negotiate a separate SA with the supplying PM or IC**



Action for Host Commands



- **Host commands are encouraged to issue a command instruction, using enclosures (1) and (2), to all receivers of BOS to identify standard levels of non-reimbursable service**
- **ICs need to work in conjunction with PMs to establish these standard service levels**



As Result of CNI Transition on 1 Oct:



- **Region will assume prime responsibility for reimbursable SAs that activities currently have with tenants**
- **All existing SAs will need to be updated**
- **Regional Engineer will issue more detailed guidance on standard service levels based on CNI guidance**



CNI Real Property Guidance



- **CNI Real Property Inventory (RPI) guidance updates business rules for Installation UIC, special areas, Maintenance UIC, Maintenance Fund Source, User UIC, and Host Tenant codes**
- **Two new iNFADS data elements: Operational Claimant and Mission Claimant**



Maintenance Business Rules



- **CNI installation is a host activity with facilities assigned to it for the purposes of command, management and RPI control**
- **CNI installation UIC will be the Maintenance UIC for all facilities with Maintenance Fund Source O&MN, NAF, FH,N and O&MN,R**



Maintenance Business Rules



- **Mission Claimant (e.g., NAVSEA) is responsible for identifying facilities in direct support of their mission**
- **NWCF and RDT&E activities will be Maintenance UIC for all facilities they occupy entirely or use in direct support of their mission**



CNI RPI Workshop



- **9-12 Sep at Washington Navy Yard**
- **OPNAV/CNI SRM Program Managers**
- **Region and EFD iNFADS representatives and planners**
- **Representatives from divesting claimants**



CNI RPI Workshop



- **Purpose is to ensure key iNFADS data elements are properly aligned with SRM budget and Navy Facilities Planning processes**
- **CNI RPI Guidance will be reviewed**
- **Required actions to complete the transfer of inventory from divesting claimants will be explained**



CNI RPI Worksheets



- **Each region will be provided worksheets to update the key iNFADS data elements**
- **Region representatives need to coordinate with activities to update worksheets**
- **Worksheets cannot be completed until F&J's and OPNAV 5450's are prepared**



CNI RPI Worksheets



- Updated worksheets need to be submitted to CNI iNFADS team by end of Sep for review and concurrence
- Late Oct or early Nov iNFADS will be shut down for about 6 weeks while the CNI updates are made